

Policy 4-17: Keys

Keys to lockable doors in the Architecture Building shall be issued only to college faculty and staff.

The type of key issued in each circumstance shall be commensurate with the individual's needs and responsibilities.

Individuals who lend their key(s) to others—e.g., students—shall be responsible for all actions taken by the lendeo with respect to the use of the key(s).

[University Policy 3-234](#) prohibits the duplication of keys by any entity other than the University Key Shop. Violations of this policy are actionable under university disciplinary codes and Utah law.