

## **Policy 4-02: Use of Common Spaces**

This policy governs the use of common spaces in the college, including the Faculty Lounge (ARCH 238), the Dean's Conference Room (ARCH 233), and the Bailey Gallery.

The common spaces of the college are to be used primarily for academic purposes. The allocation of the use of these spaces will be facilitated through a sign-out system, as needed. Common spaces shall not be scheduled as regular classroom space, but shall be reserved for aperiodic use on a use-by-use basis.

It is the responsibility of every member of the college community to keep the college common spaces reasonably orderly, free of clutter, and hygienic. Users of these spaces are encouraged to keep noise and sound levels commensurate with simultaneous use of neighboring spaces. Users who routinely fail to meet these standards may be subject to sanctions, as determined by a majority vote of the College Leadership Committee.

Approved by College Council: August 17, 2017