

# COVID 19 CA+P Facility Guidelines for Spring 2021

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18 January 2021

## CA+P Executive Summary:

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Once again, the university is planning for a mixture of in-person, online, and hybrid delivery of courses this spring. Please visit <https://returntocampus.utah.edu> for the most up-to-date information on the rules for the larger campus. *As before, to the degree possible, campus activities are to occur remotely.* For CA+P spaces in the Architecture Building and our BuC classrooms, the following will be mandatory as stipulated by the university guidelines:

- **Face coverings over the nose and mouth are required** in all common areas in campus buildings, including classrooms, laboratories, studios, hallways, conference rooms, and restrooms. (Note that some exceptions may be necessary for individuals with certain approved medical conditions or in certain educational circumstances approved by EHS)
- **Physical Distancing:** Students, staff, and faculty must maintain distance separation of six feet in shared spaces.
- **Disinfecting** (e.g. wipes) all classroom surfaces by faculty and students will be mandatory prior to each class meeting
- **Accommodation:** Faculty will need to accommodate the educational needs of students who may be quarantined or in self-isolation.

## CLASSES

### Instructional Delivery Modes:

Courses on the Spring Course Schedule (<https://student.apps.utah.edu/uofu/stu/ClassSchedules/main/1214/>) have a “type” identification which will tell you how it is scheduled to be delivered. Here are the following descriptions we received from the Registrar:

Hybrid- a mixture of in-person and asynchronous online modalities

IVC (Interactive Video Conferencing)- A synchronous delivery using technology (class has a time, with canvas as the location)

IVC-Hybrid- class is a mixture of in-person, and synchronous online modalities

In-Person- fully in-person (course content must be available for students unable to attend)

Online- class is free of time and place restrictions, and all content is delivered via technology. No synchronous meetings. Existing sections should keep their section number and list the instruction mode as online (no need to adjust to section 090 for fall).

The College has decided to adhere to the American College of Health Association Guidelines and therefore classes of a capacity of 30 or more will be taught remotely (Exception: those classes that meet the “college experience” goal of the university).

#### Lecture/Seminar Classrooms (ARCH 127, 128, 228, 229):

These are general university classrooms and will follow university rules (see above as well as <https://returntocampus.utah.edu>). Some desks will either be removed (if movable) or marked to be unoccupied (if fixed). Faculty should practice how to lecture with a face covering.

#### Studio/Workshop Spaces (ARCH 129, ARCH Third Floor, Bailey, AIA Space Downtown):

All the rules identified above apply and the spaces continue with their stripped down layout from last fall with no desks and physical distancing of the chairs. As in the fall, there are four Studio/Workshop Zones on the 3<sup>rd</sup> floor, two in the Bailey and one in ARCH 129. There also are several small Meeting Pods in 3rd North, 3rd South, and the BUC. The pods along the windows in 3rd Central and 129, however, have been converted to Study Pods containing desks and chairs, evenly spaced to meet distancing standards. The Studio Zones and Meeting Pods are available for sign-out through the Google sheet linked to the CA+P Facilities page. The Study Pods, however, are first-come first-serve.

#### Independent Studies/Dissertation Classes:

We expect these in person synchronous experiences to be offered online via Zoom or the like. Students should check with their instructor.

### FACULTY/STAFF & STUDENT INTERACTIONS

#### Student Success Center Advising:

All advising appointments may be scheduled and will occur online (<http://success.cap.utah.edu>). However, the Student Success Center will have limited drop-in hours for face-to-face advising that is to be scheduled. All mandatory stipulations (face covering, physical distancing, disinfecting) are to be followed.

#### College and Departmental Offices

Most transactions with the College and Department should occur online. If you are in the building and need help, please begin your efforts in the Dean's Office, ARCH 235. All mandatory stipulations (face covering, physical distancing, disinfecting) are to be followed. Two people maximum may occupy an office at a given time.

#### Faculty Offices

Faculty and staff are still encouraged to work remotely as they are able. Student meetings in faculty offices are limited to one student at a time and both parties must physically distance and wear masks. All mandatory stipulations (face covering, physical distancing, disinfecting) are to be followed. The second floor Faculty Lounge will have a counterclockwise flow, entering through the West door and exiting through the East.

### Faculty Meetings

All faculty meetings—this includes College Councils, unit faculty meetings, committee meetings—are to occur via Zoom. All conference rooms are not to be used for faculty or staff meetings but be made available as pods as described above.

## SUPPORT FUNCTIONS

### Bathrooms

All bathrooms in the Architecture Building continue to operate as single occupancy facilities. That means every bathroom will operate as unisex and have a privacy lock on the door. Please use the restrooms on the floor you are occupying. All mandatory stipulations (face covering, physical distancing, disinfecting) are to be followed. Students in the Bailey should use the bathrooms on the second floor.

### Plotter Room

This semester, we will be returning to a student-run plotting system. In other words, there will no need to go through a staff person to get something plotted (as we did in the fall). When you are ready to plot, simply go to the Plotter Shop (room 131, next to the cafe) with your project on a USB drive and follow the instructions on the computer in the Plotter Shop to send your job to one of the plotters. To gain access to the room, you will need to use your uID card. Before you can do that, however, you will need to send your name, ID number, and 2\* number to Jennifer Browning in the CA+P front office ([college@arch.utah.edu](mailto:college@arch.utah.edu)). She will take care of getting your card authorized to open the Plotter Shop door. If you don't know where to find your 2\* number, it's on the back of your card and it starts with "2\*". Please note that due to the smallness of the space and the limited air circulation, the capacity of the Plotter Shop is limited to one person at a time. Having any more in the space at one time increases COVID transmission risk. This means two things: (1) wait your turn outside the Plotter Shop, and (2) be respectful of others who are waiting for the plotters--don't overstay your turn!

### Cafe

Brio, again, will be closed for spring semester.

### Shop

The Shop and the Fab Lab are available for student use. Go to the CA+P Facilities page for information about how to use these facilities safely. Occupancy of the Shop is limited to six people maximum and protocols have been made more stringent. Entrance to the Shop will be through the exterior doors to the South and exit through the interior doors to the North.

### Corridors

Please enter the building using the north doors (those closest to the Marriott Library) and exit via the south doors (those closest to UMFA). The north stairwell is for going up the south stairwell is for going down. Additionally, we ask that as you traverse a corridor, you move *single file to the right hand side*. In places where flow is indicated by floor arrows or door signs, please adhere to those indications.

### Plaza

We are planning on bringing the tent back to the eastside patio once the weather warms up.

Mailroom

Mailroom occupancy is limited to one person. All mandatory stipulations (face covering, physical distancing, disinfecting) are to be followed.